

Community Foundation of Greene County

CFGC Discretionary Grant Priorities & Deadlines - 2011

CFGC Summer (Round 1) Grants – Deadline June 15 (received)

Awards may range from \$250 - \$2,000 (depending on the monies available) in the following categories (applicants do not need to specify the category):

Kathleen A. Hamilton Davis and William R. Davis Fund (for projects supporting children & families experiencing economic and social hardship.)

The Fund for Children, Youth and Families (for projects impacting children, youth and families)

The Fund for Health & Human Services (for projects that impact health and human services in the community)

The Good for Greene Fund (for projects that impact the community – see grant priorities below)

(Awards will be announced after July 21.)

CFGC Fall (Round 2) Grants – Deadline September 30 (received)

Awards may range from \$1,000 to \$5,000 (average grant is \$2,000.)

(Awards will be announced after November 17.)

Grants will be awarded from the **Francis Bradford Fund** and the **Forever Greene Fund**.

The following categories have been extended from the Summer Grants round:

The Fund for Arts & Culture (for projects with a focus on the arts, including visual, performing, and literary arts; and as well as historical and cultural projects)

The Fund for Community & Economic Development (for projects that impact one or more communities by encouraging economic development)

The Futures Fund (for innovative projects)

Proposals for grants will be accepted in the following priorities. This list is a guide; please do not declare a particular priority.

1. **Arts, Culture & Humanities** – projects that encourage and demonstrate artistic creativity and appreciation and enjoyment of the arts and culture, including visual and performing arts, museums, arts education, and public media.
2. **Education** – projects to enhance the education experience for persons of any age; that encourage literacy; and promote lifelong learning skills.
3. **Environment & Animal Welfare** – projects to enhance the quality of life, to ensure biodiversity, to mitigate or investigate the impacts of pollution on the local region. Includes conservation, resource protection, energy/renewal resources, agricultural projects and animal welfare.
4. **Health & Fitness** – projects that define and address issues of local health and fitness concerns for Greene County residents. May include medical needs, vision, dental, nutrition, fitness, healthy lifestyles, etc.
5. **Human Needs** – projects whose objects or purposes are to give aid, comfort, support or assistance to children, aged persons or indigent adults, or urban affairs
6. **Public and Societal Benefit** – projects that promote community and economic development and/or community involvement
7. **Religious / Faith Based** – projects that promote interdenominational sharing and understanding and that emphasize the importance of spiritual growth and development

See Grant Guidelines – Application Process for specific application instructions.

For more information call 724-627-2010 or email cfgcpa@gmail.com

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Eligible Applicants:

Eligible applicants must be nonprofit, charitable tax-exempt organizations recognized under Section 501[c][3] of the Internal Revenue Code, whose purposes and programs benefit Greene County residents as well as educational, government and faith-based organizations.

Proposal Deadline:

All grant applications must be **received by 4:00 p.m. on the due date** for the specific grant period. (If the due date falls on a weekend or holiday applications will be accepted on the next business day.) Electronic and facsimile submissions will not be accepted.

Application Procedures: All grant application packages must include:

1) Cover Letter – Not to exceed one page. Include brief description of project and amount requested. Letter should be on official organization letterhead and signed by CEO or other authorized signer.

2) Proposal Cover Sheet available at www.cfGPCA.org

3) Project Narrative: (Please be clear and concise.) Not to exceed **three** type-written pages, single-sided with 1-inch margins and font size of 11pt or larger.

Include the following elements:

INTRODUCTION: Provide a brief, concise description of your organization, its goals, purpose and significant accomplishments (no more than two paragraphs).

PROPOSAL: including:

a) Statement of problem and need for proposed project. Identify the problem to be addressed and the needs to be met by the project. What unique service(s) would the community be deprived of if you do not undertake this project? Provide related supporting data, such as changes in community demographics, underserved or unmet needs in the community, new initiatives, etc.

b) Project goal(s). Describe the goal(s) and overall impact of the project or program. What do you plan to accomplish as a result of this project?

c) Project design and sustainability. Describe your program objectives, activities, strategies, staffing, partners, timelines, etc. and explain how the design will enable you to address the problem or need. How many will participate and/or benefit from this project? Is the project new or a continuing program? (If a continuing program, indicate how long the program has been operating and if CFGC has funded the program in the past.) Specify your plans for continuing the project following the grant period.

d) Budget description. Describe (in words) how you propose to use the requested grant funds for the project. Please make sure this description matches the line-item budget which will be included after the narrative portion of the proposal (see #4 Project Budget.)

e) Evaluation process. Describe how you will determine/measure the success and impact of the project.

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4) Project Budget (see sample format at www.cfgcpa.org):

Include all project revenue and expenses (not just CFGC dollars) that will be required for the project.

Indicate how CFGC Funds will be used as part of this budget. Please list Expenses including materials, staffing, service delivery, etc.. Include a list of anticipated income or revenue (i.e., matching funds, collaboration, etc.). (This information is a critical component of the Application.)

5) Attachments

If you have not applied for a grant in the past 2 years, OR if there have been changes in your organization's status since your last application, please include **one copy of each of** the following with your application: (Please contact The Community Foundation of Greene County if you have any questions.)

- a. IRS Determination Letter, if applicable
- b. List of officers and directors (with affiliations)
- c. Audited or reviewed financial statements OR most recent Form 990 or Form 990EZ
- e. Most recent annual report (if available)

You may include additional pertinent brochures, flyers or other attachments that directly relate to the proposed project, or describe the organization.

Application Package:

Do not use binders or individual folders, staples are fine. Pictures, flyers, CDs & DVDs that do not relate directly to the project are not encouraged.

Applicants should submit **one original and 7 copies** of the Proposal Cover Sheet, Project Narrative and Budget along with **1 copy** of attachments to:

CFGC
PO Box 768
Waynesburg, PA 15370

For more information contact the CFGC office at 724-627-2010, or email at cfgcpa@gmail.com
Website: www.cfgcpa.org/grants