

Community Foundation of Greene County

2009

DISCRETIONARY GRANT GUIDELINES

Purpose: The purpose of the grant is to provide support for programs and organizations in Greene County. See also Discretionary Grant Priorities

Project Period: October 1, 2009 – September 30, 2010

Award Amount: Grant awards will range from \$2,000 to \$5,000. The Foundation may award two or more grants.

Eligible Applicants: Eligible applicants must be nonprofit, charitable (recognized under Section 501[c][3] of the Internal Revenue Code), tax-exempt organizations whose purposes and programs benefit Greene County residents.

Application Procedures: All grant application packages must include:

1) Cover Letter (include which fund from which you are requesting a grant and a description of how the project meets that field of interest category)

2) Proposal Cover Sheet (see Common Grant Application Cover Sheet available at www.cfgcpa.org or <http://gwpa2.org/commongrantapplication.pdf>)

3) Project Narrative: Not to exceed **three** type-written pages, single-sided with 1-inch margins and font size of 11pt or larger. Include the following elements:

1) **Organizational Information** (mission, history, current programs and activities, and significant accomplishments)

2) **Purpose of the Grant** (problem and need, project goal, project design & objectives, and sustainability)

3) **Budget description** (a narrative description of how the funds will be used.)

4) **Evaluation process** (how will you determine/measure the success and impact of the project.)

4) Common Grant Application Budget Format (see sample at www.cfgcpa.org): Include total project revenue and expenses; If the total project budget is larger than funds requested from CFGC – indicate how CFGC Funds will be used as part of this budget.)

5) Attachments (Submission of these items may be waived, if they have been previously submitted within the past two years, AND, if there have been no changes in status or directors. If you elect not to submit an item, please indicate in your cover letter why the item has been omitted.)

a. IRS Determination Letter

b. Most recent Form 990 or Form 990EZ (if available)

c. List of officers and directors, including occupations, employment, or other relevant affiliations*

d. List of key staff members/positions and their roles involved in the project

e. Audited financial statements (if available)

f. Most recent annual report (if available)

Proposal Deadline: All grant applications must be **postmarked** no later than **August 15, 2009**. Electronic and facsimile submissions will not be accepted.

Application Package: Applicants should submit **5 copies** of the Proposal Cover Sheet, Project Narrative and Budget, along with **1 copy** of the required attachments to:

CFGC

PO Box 768

Waynesburg, PA 15370

For more information contact the CFGC office at 724-627-2010, or email at cfgcpa@gmail.com

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Website: www.cfgcpa.org

CFGC Discretionary Grant Priorities

The Community Foundation of Greene County announces the following priorities for 2009 Discretionary Grants. All interested applicants should review CFGC's general Grantmaking Guidelines (see <http://www.cfgcpa.org/aboutgrants.html>) in addition to the specific Discretionary Grant guidelines above.

Discretionary Grants Priorities

Proposals for grants will be accepted in the following priorities. You do not need to declare a particular category:

1. **Arts, Culture & Humanities** – projects that encourage and demonstrate artistic creativity and appreciation and enjoyment of the arts and culture, including visual and performing arts, museums, arts education, and public media.
2. **Education** – projects to enhance the education experience for persons of any age; that encourage literacy; and promote lifelong learning skills.
3. **Environment & Animal Welfare** – projects to enhance the quality of life, to ensure biodiversity, to mitigate or investigate the impacts of pollution on the local region. Includes conservation, resource protection, energy/renewal resources, agricultural projects and animal welfare.
4. **Health & Fitness** – projects that define and address issues of local concern that are not addressed through state or federal tax-supported institutions.
5. **Human Needs** – projects whose objects or purposes are to give aid, comfort, support or assistance to children, aged persons or indigent adults, or urban affairs
6. **Public and Societal Benefit** – projects that promote community and economic development and/or community involvement
7. **Religious / Faith Based** – projects that promote interdenominational sharing and understanding and that emphasize the importance of spiritual growth and development

Download Discretionary grant guidelines for specific application instructions.

Grant awards will range from \$2,000 to \$5,000. The Foundation may award more than one grant

Grant applications for Discretionary grants must be **postmarked no later than August 15.**

For more information call 724-627-2010 or email cfgcpa@gmail.com